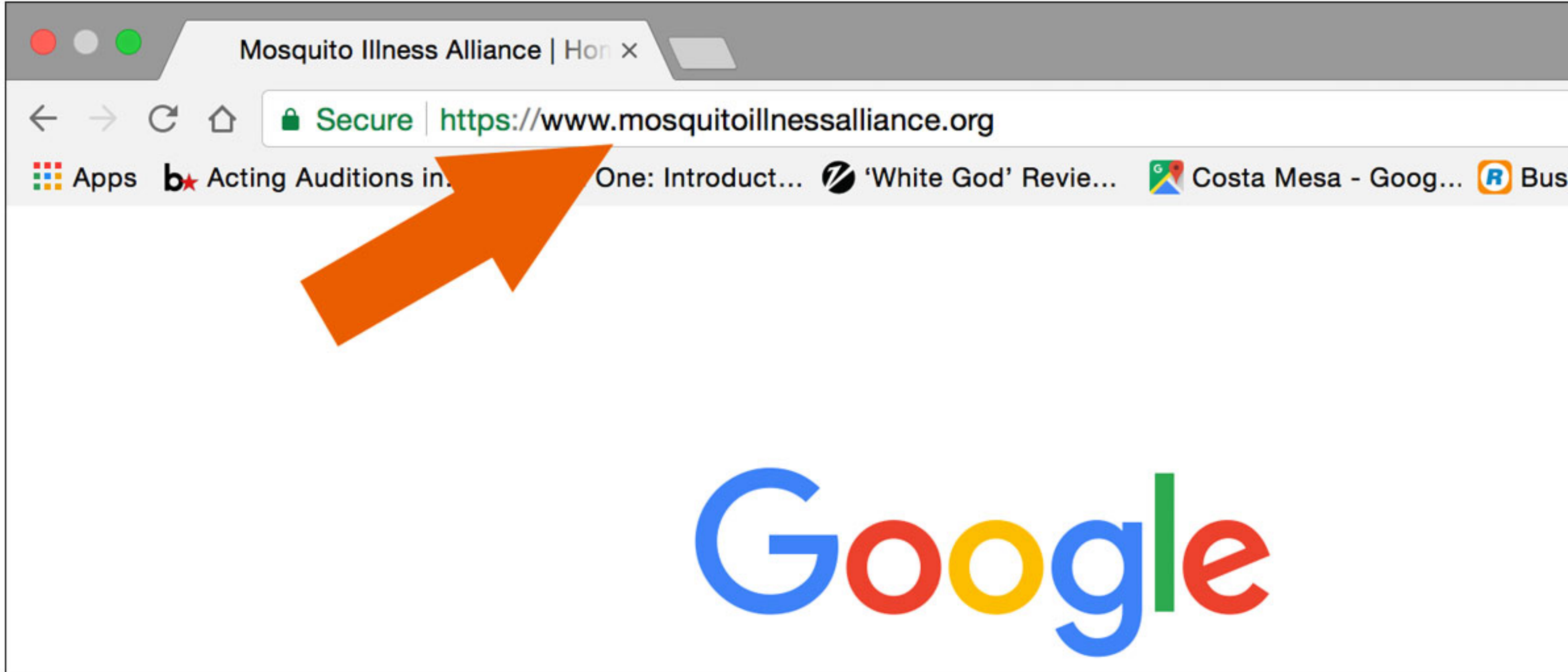
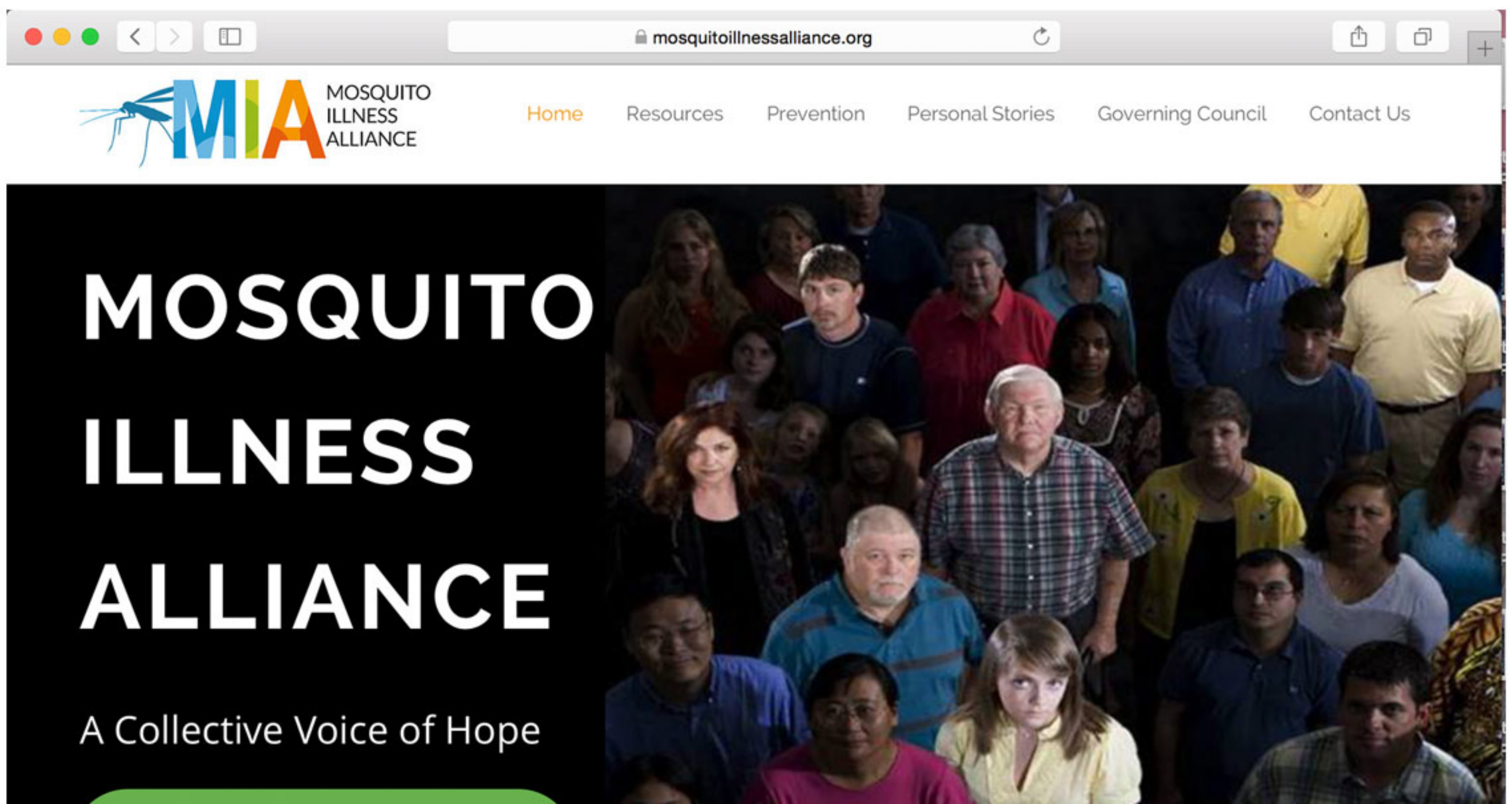


# Step-by-step detailed instructions for logging into the Support Group Web Ex teleconference.

**Step 1:** Type [www.mosquitoillnessalliance.org](https://www.mosquitoillnessalliance.org) into your browser window (Chrome, Firefox, Safari, Internet Explorer). Hit "enter."



You will be taken to our website:





**Step 2:** You will see a green box on the left side of the page. In this box, click the orange button "Join Web Ex Meeting."

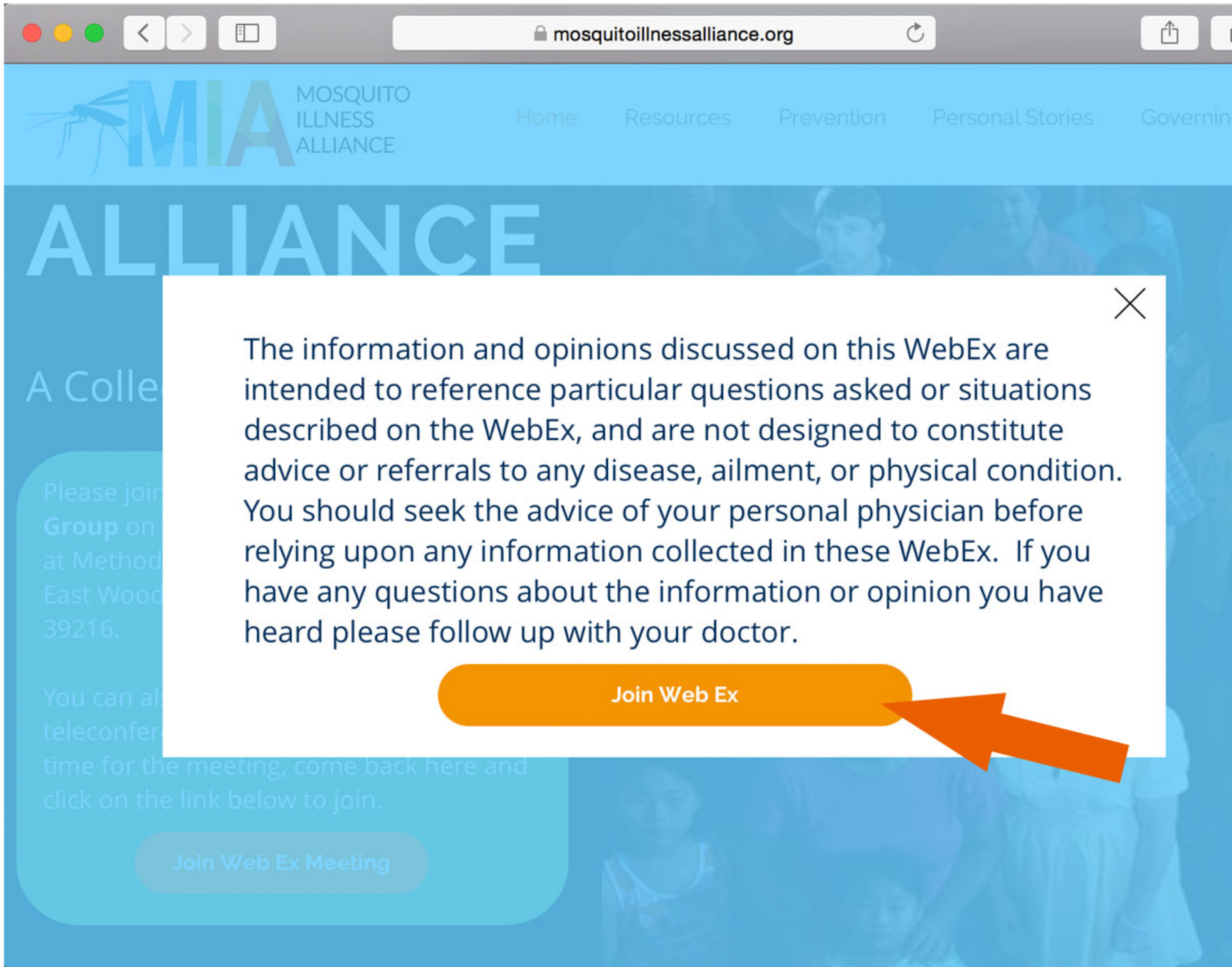
Join Web Ex Meeting



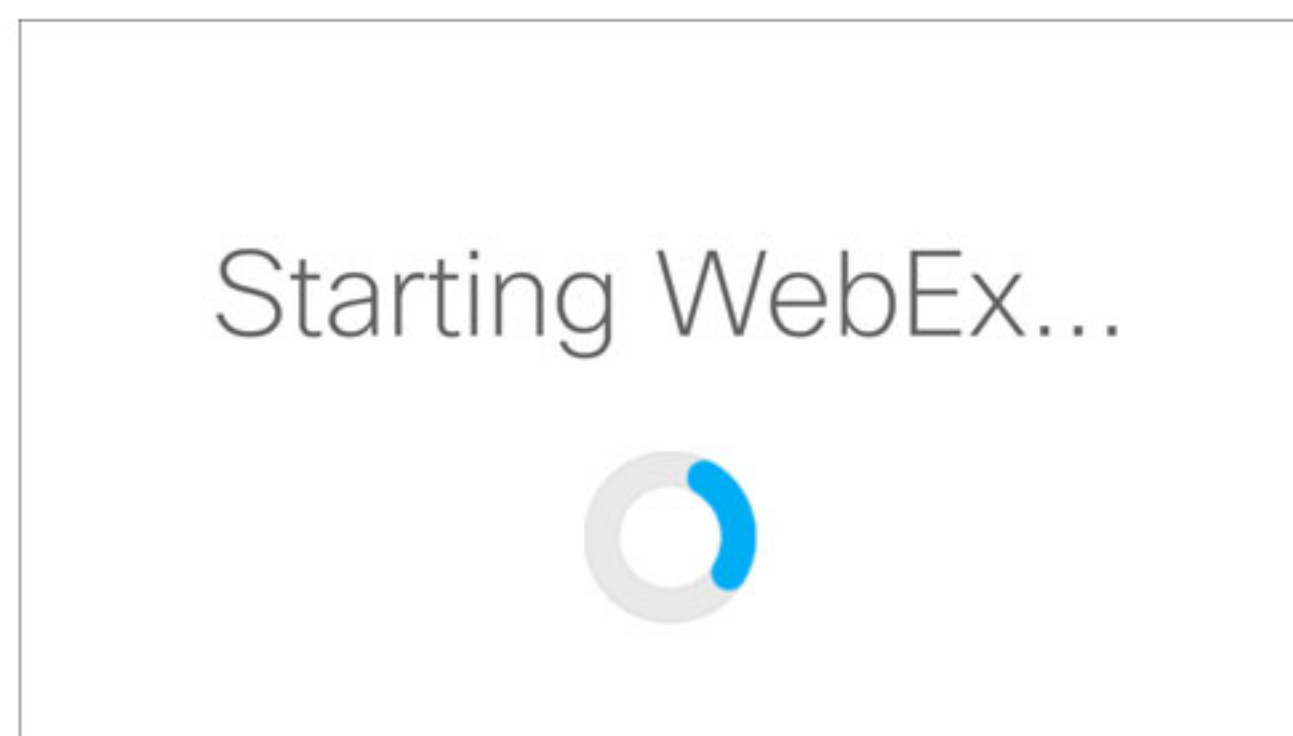
A new window will open, see next page.



**Step 3:** Your screen will turn blue with a white box in the middle. Read the text and click the orange button "Join Web Ex Meeting."

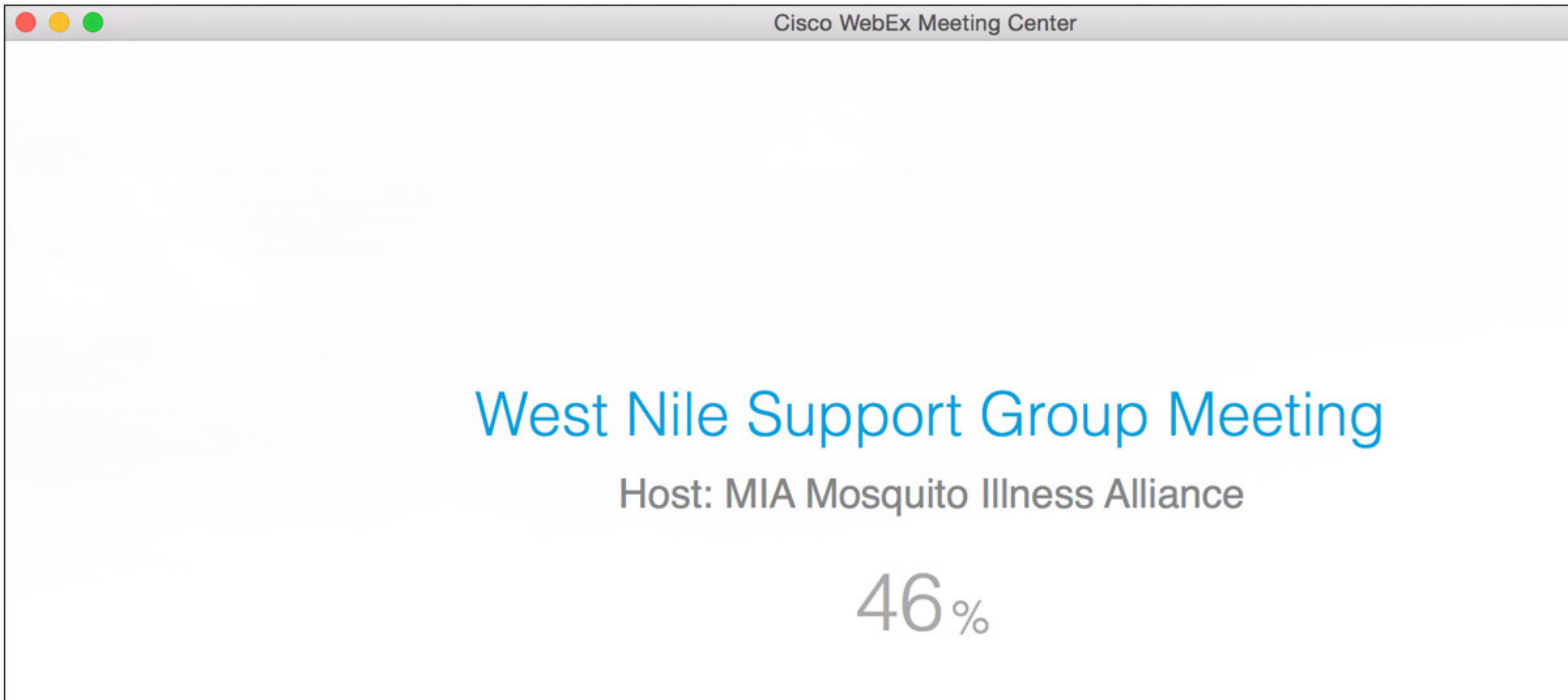


You will briefly see a screen that Web Ex is starting...

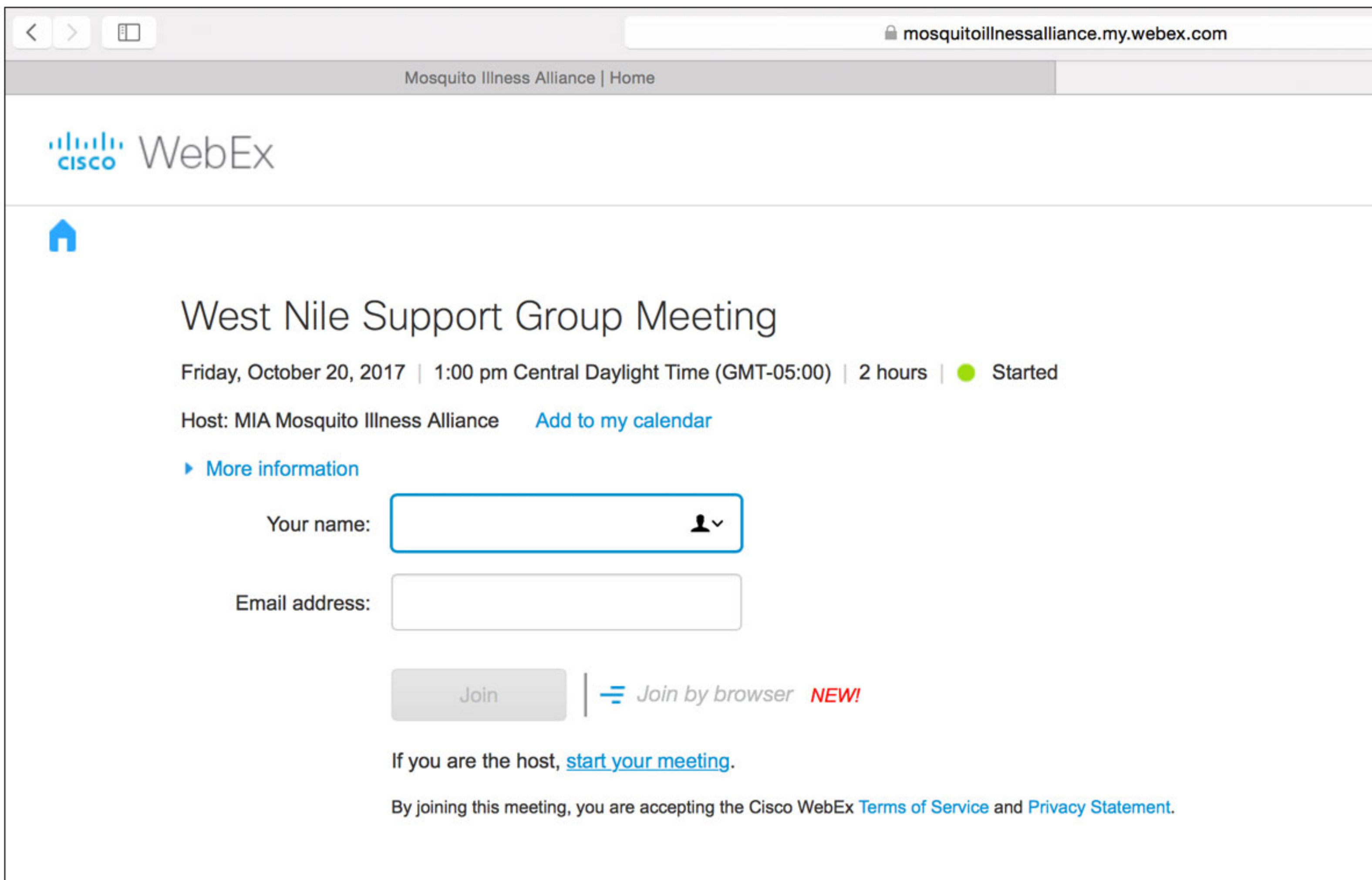




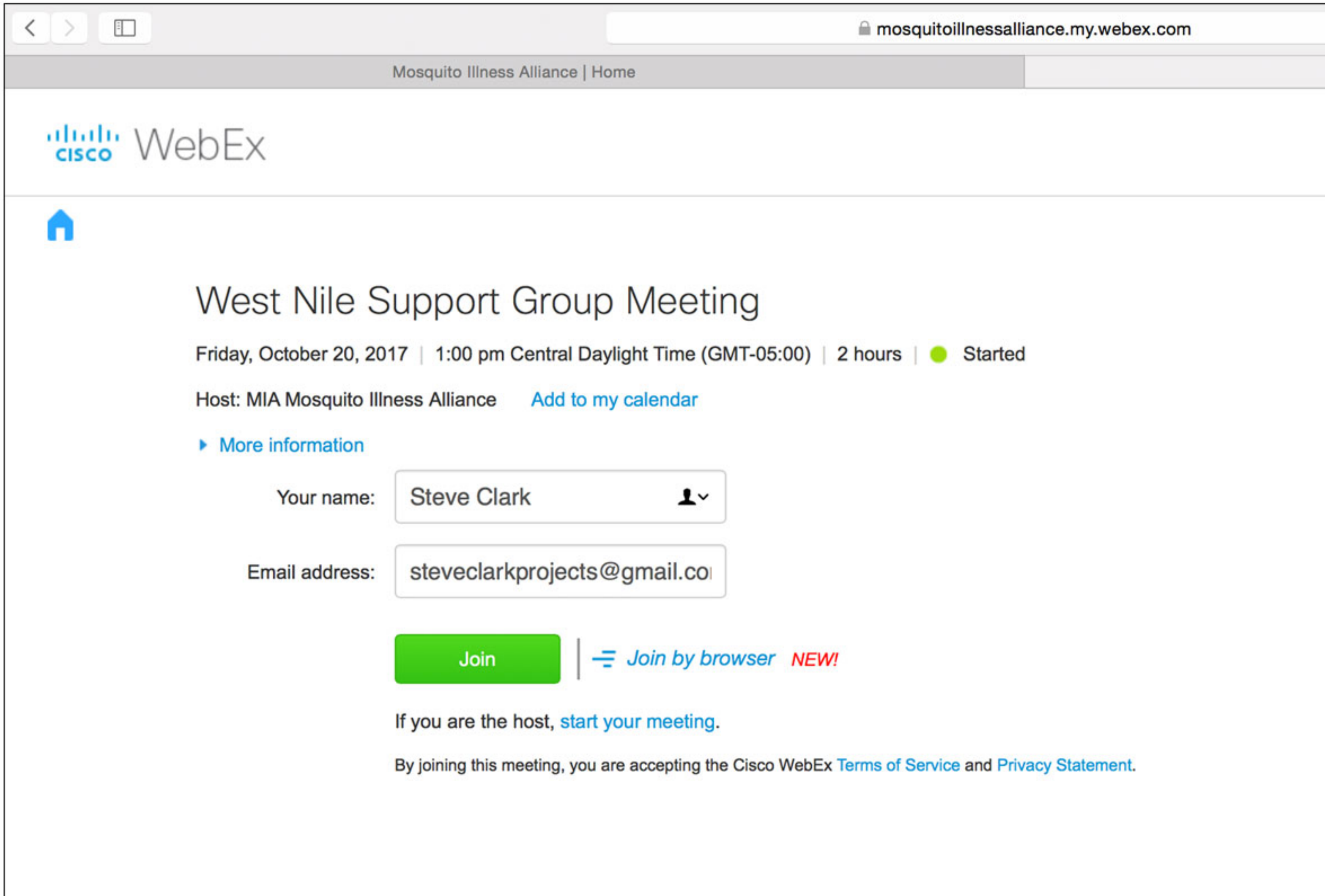
The Web Ex session will load and you will see a percentage of this progress until it hits 100%



**Step 4:** Enter your name and email into the fields.





## Step 5: Click the green "Join" button.

[Join](#)

The screenshot shows a web browser window with the address bar displaying 'mosquitoillnessalliance.my.webex.com'. The page header includes 'Mosquito Illness Alliance | Home' and the Cisco WebEx logo. A home icon is visible on the left. The main content area features the meeting title 'West Nile Support Group Meeting', the date and time 'Friday, October 20, 2017 | 1:00 pm Central Daylight Time (GMT-05:00) | 2 hours', and a status indicator 'Started'. The host is listed as 'MIA Mosquito Illness Alliance' with a link to 'Add to my calendar'. A 'More information' link is present. Below this, there are input fields for 'Your name:' (containing 'Steve Clark') and 'Email address:' (containing 'steveclarkprojects@gmail.co'). A prominent green 'Join' button is shown, followed by a link for 'Join by browser NEW!'. At the bottom, there is a note for hosts to 'start your meeting' and a disclaimer about accepting the Cisco WebEx Terms of Service and Privacy Statement.

Mosquito Illness Alliance | Home

 Cisco WebEx




### West Nile Support Group Meeting

Friday, October 20, 2017 | 1:00 pm Central Daylight Time (GMT-05:00) | 2 hours | ● Started

Host: MIA Mosquito Illness Alliance [Add to my calendar](#)

[▶ More information](#)

Your name:  

Email address:

[Join](#) | [Join by browser](#) **NEW!**

If you are the host, [start your meeting](#).

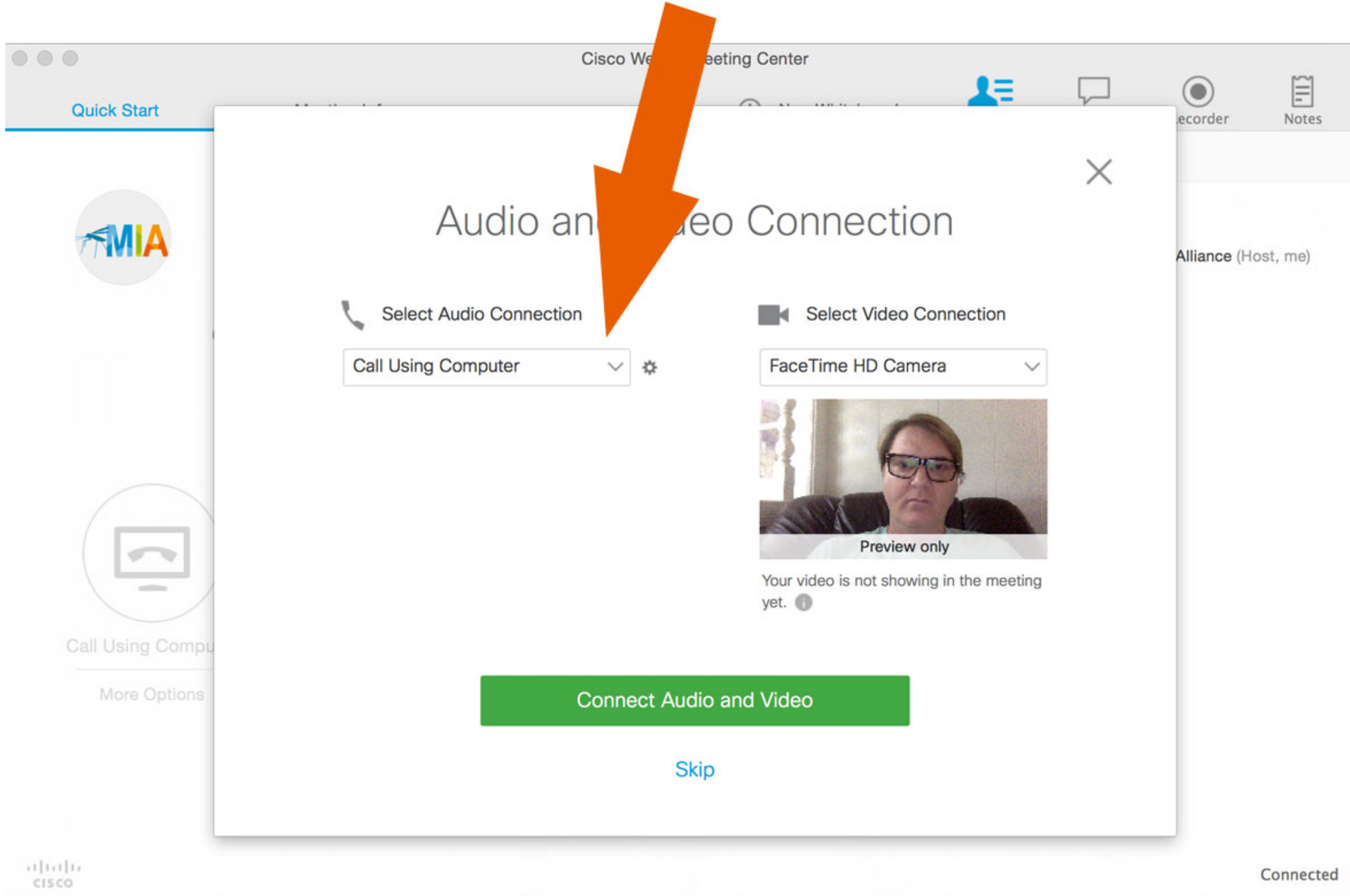
By joining this meeting, you are accepting the Cisco WebEx [Terms of Service](#) and [Privacy Statement](#).

See the next page for Step 6



**Step 6:** On this screen you will select your audio and video connections for your computer.

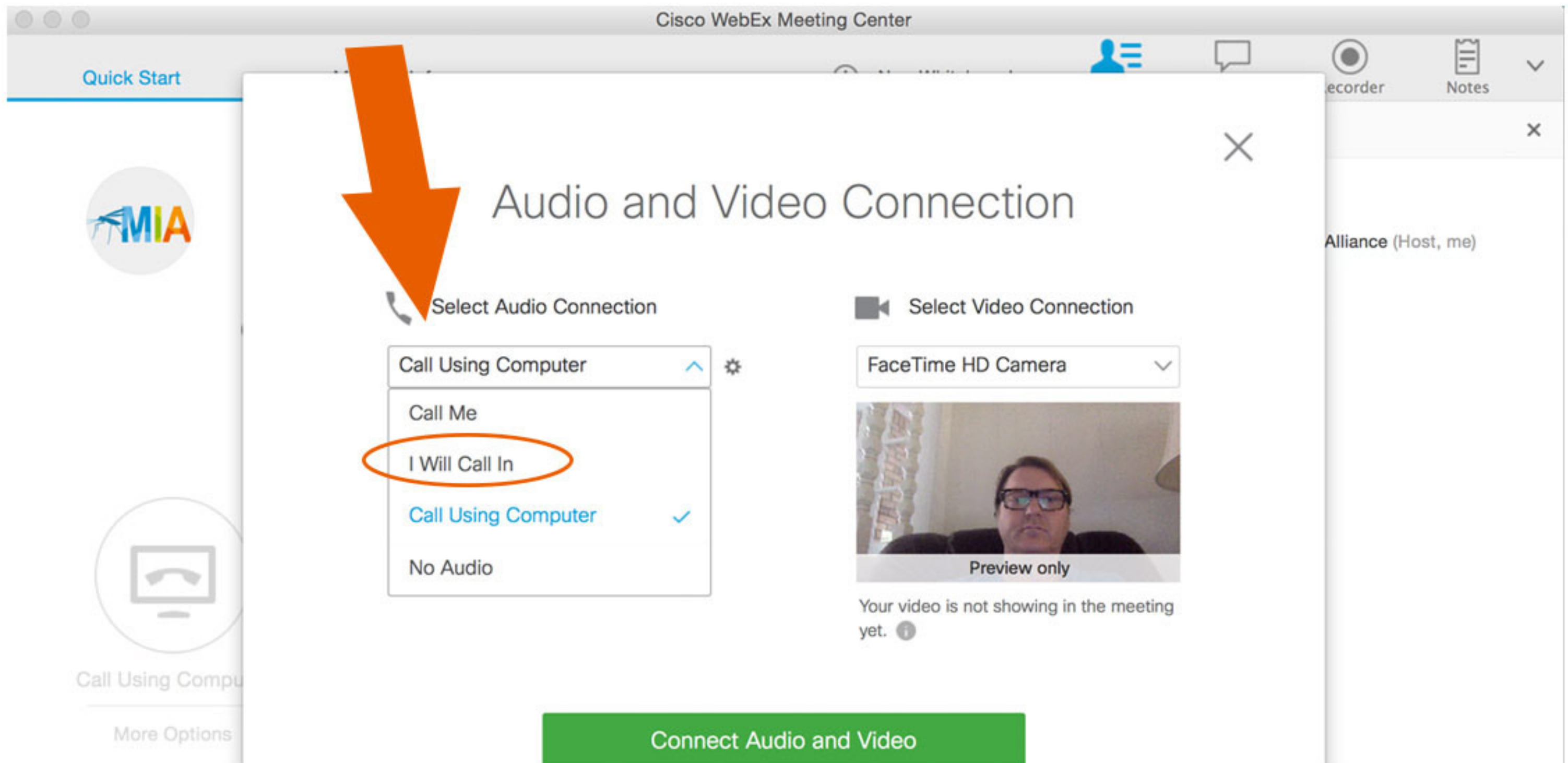
To use your computer's Audio, the microphone and speakers, select "Call using Computer."



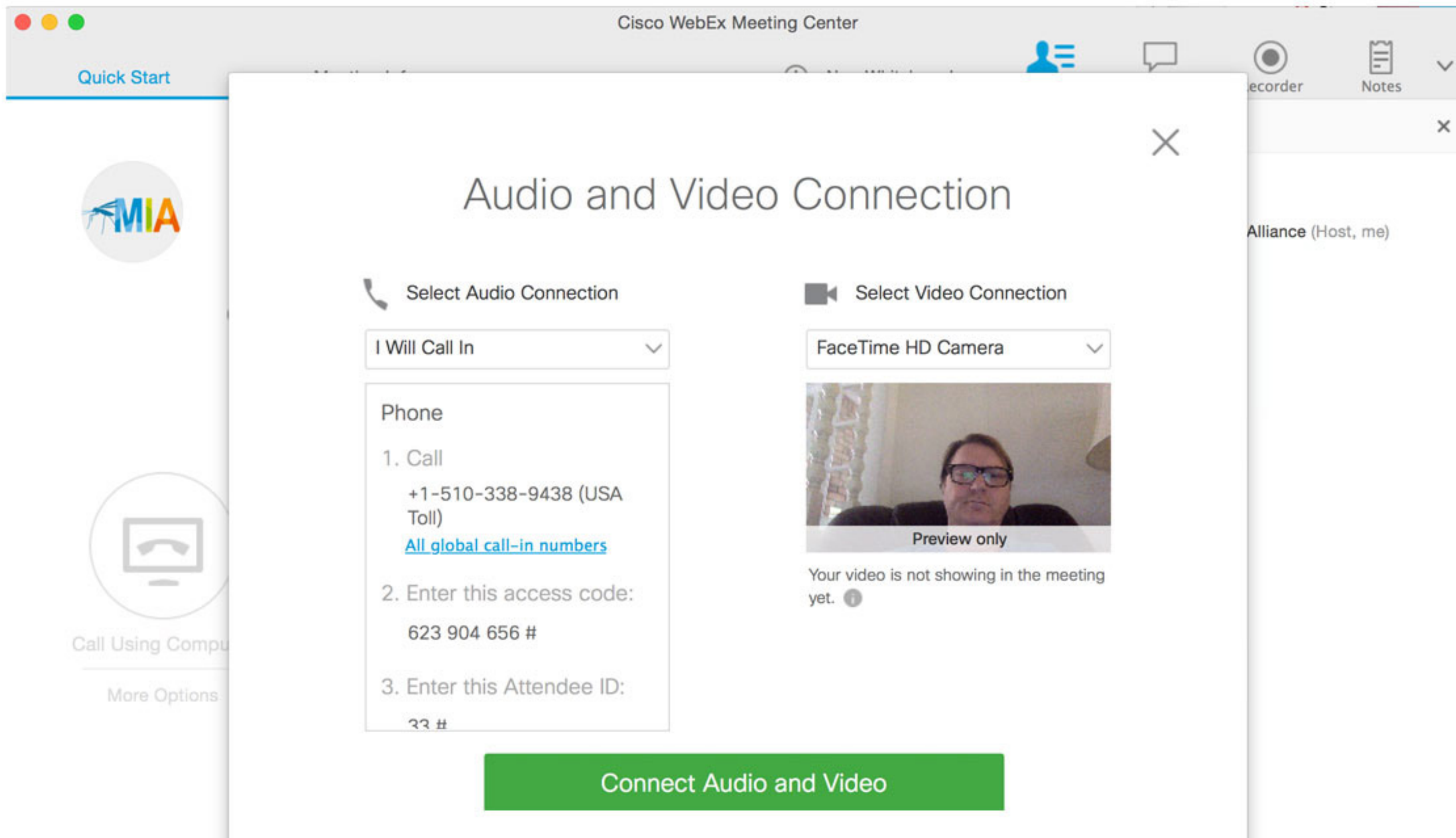
See the next page to choose to dial in by phone rather than using your computer's audio.



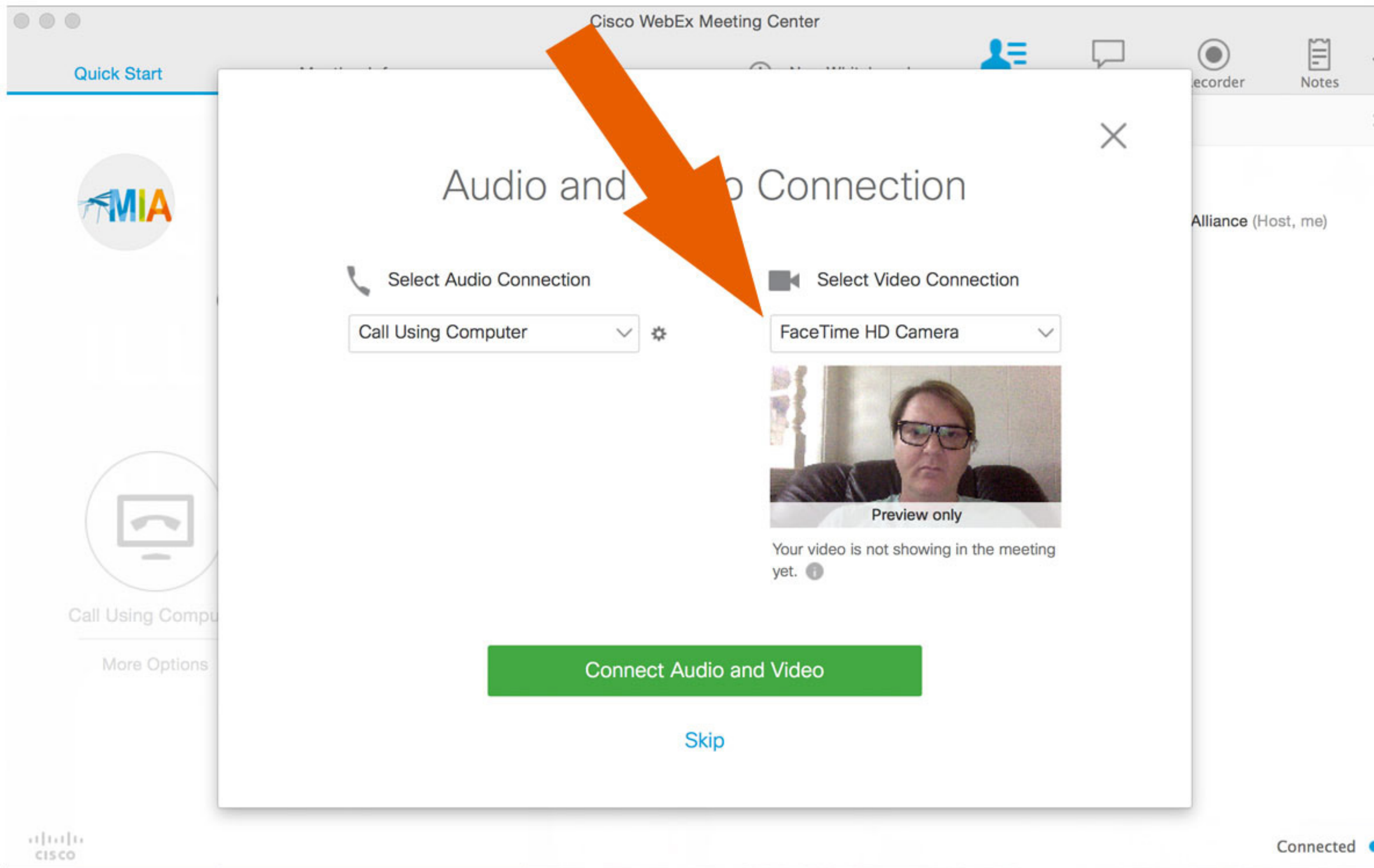
To call in using your telephone, click the drop down and select "I will call in."



To use your phone, dial the number in the box and enter the access code. **510-338-9438.**  
Access code is **623 904 656#**



# Step 7: Select your computer's camera to be seen in the Web Ex session





Click the green button, "Connect Audio and Video"





You have now joined the Web Ex. This is what the screen will look like.

The screenshot shows the Cisco WebEx Meeting Center interface. At the top, there are navigation tabs: 'Quick Start', 'Meeting Info', 'New Whiteboard', 'Participants', 'Chat', 'Recorder', and 'Notes'. The main area displays the meeting title 'West Nile Support Group Meeting' with the host 'MIA Mosquito Illness Alliance' and meeting number '623 904 656'. Below this are three large circular icons: 'Connected to Audio', 'Share Screen', and 'Invite & Remind', each with a 'More Options' link. On the right side, there is a video feed of the host, a list of participants (MIA Mosquito Illness Alliance, Steve Clark, Lisa Reyes, James Nelson, Maria Clark, John McKenzie), and a chat window with a welcome message. The bottom right corner shows a 'Connected' status indicator.

The host will now begin the meeting. You will see the host in the box on the top right. You will see all the participants in the meeting under the video of the presenter. You can mute yourself or toggle your video on / off using these buttons  . The host may start a chat window that will appear under the participants. You may type questions here. When the presenter starts the presentation, you will see it appear in the main area of the screen.